

20/09-19

Meeting of the Governing Body is being held at 11.00 am. at principal's chambers on 14.09.2019 in presence of the following members. 85

1. Bishu Roychowdhury
2. St. Akbar Kabana 14.9.19
3. Mojaffar Hosman Mondel 14.9.19
4. Koushik Ghosh 14.09.19
5. Bairam Khan 14.09.19
6. Sant. Hira Mukhopadhyay (Jhuca) 14-09-19
7. Sudip Mr. Maik.
8. Anup Kr. Rana 14.9.19
9. Md Alamgir Khan 14/09/19
10. SK Rahamat 14/09/19
11. Nikhil Chandra Dasg 14.9.19

Meeting is presided over by the honorable president, Mr. Bikash Roychowdhury.

Agenda-1 : The proceedings adopted in the last meeting, dated 12.07.2019 are read and confirmed.

ATTESTED


Principal
Chandidas Mahavidyalaya
Khujutpara, Birbhum

Agenda 23 : Noting of feedback report of IOAC taken from students, teachers, employees and alumni-2018-19. Principal reported that IOAC collected feedback from students, teachers, employees and alumni on teaching learning (where only students gave feedback), infrastructural facilities and academic environment of the college (where all four stakeholders gave feedback). The analysis report is meticulously followed and concluded that in all two important aspects response of stakeholders of the college is quite satisfactory. It is also pursued that Principal has duly communicated with the few teachers who couldn't perform well. Here all thanked IOAC and Principal for conducting such type of effective practices.

ATTESTED

Bm

Principal
Chandidas Mahavidyalaya
Khujutpara, Birbhum

CHANDIDAS MAHAVIDYALAYA

A Govt. Aided Degree College Affiliated to the University of Burdwan.

UGC Accredited under section 2(f) & 12(B) [1979] * NAAC Accredited in 2016 (2nd Cycle)

KHUJUTIPARA □ Dist.- BIRBHUM □ WEST BENGAL □ INDIA-731215

www.chandidasmahavidyalaya.ac.in

☎ - 9474614644



cmahavidyalaya1972@gmail.com

☎ - 8371069569

Estd. - 1972

Ref. No.....

Date.....

Certificate in respect of departmental action in relating to various feedback management and action taken Academic Session-2018-19

Feedback on Teaching-learning In pursuance with the recommendation of IQAC and subsequent approval of the college's **Governing Body** and then with the adoption in the meeting of the **Academic sub-committee** the practice of taking feedback on teaching-learning of each teacher is continued to take from only outgoing students (students of 6th semester) in the academic year 2018-19. After taking feedback from the students it is analysed at the end of the IQAC and then analysis report is placed very confidentially before me (i.e. Head of the institute). This confidential analysis-report is there after placed in the meeting of the **Students' feedback Redressal Cell** and in the meeting a parameter of the performance report is fixed up to identify 'Poor performers' and Head of the institute is requested to appraise (most confidentially) the performance report to the concerned poor performers and accordingly they are alerted with this primary feedback taken from his own student. **Head of the institute exercises action taken process on this feedback and therefore any particular deptt. has no any scope to take any action separately on the same.**

In this session **Students' feedback Redressal Cell** identify **02 poor performers** based upon certain parameter and the concerned teachers are appraised and their signatures are taken in the particular register.

Feedback on Institutional infrastructure-This feedback process is continued to this academic session. It is taken from a) **departmental teachers** b) **Alumni** c) **Employer**. All these feedback are analysed at the end of IQAC and then IQAC reports to the Head of the institute.

Head of the institute based upon the feedback on infrastructural facilities then takes steps through proper channel if and when required. Hence, in this too any other department has no any scope to take any action separately.



(Dr. Sk. Ataur Rahaman)
Principal
CHANDIDAS MAHAVIDYALAYA
P.O.-Khujutipara
Dist.-Birbhum